



S.P.A.R.C. 2007-2008
 Support Personnel Accountability Report Card
 A continuous improvement document supported
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 Los Angeles County of Office of Education



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Principal's Comments

It is my honor to introduce you to our school's Support Personnel Accountability Report Card (SPARC), a document which highlights some of the outstanding work of our Student Support Personnel Team (SSPT). Over the last two years, West Valley High School (WVHS) has made tremendous strides to align our comprehensive program to the National Standards for School Counseling by creating services that promote each domain, (academic, career, and personal/social). These standards serve as a solid foundation for our counseling services and when coupled with our belief and motto that all students can "Achieve Now and Succeed Forever!" all students' needs will be met. We are extremely proud of the accomplishments our SSPT has achieved over the last year. More students are being accepted and exposed to higher education than ever before. After a review of our AVID (Advancement via Individual Determination) program, Riverside County Office of Education has encouraged us to apply for the distinction of being an AVID Demonstration Site. We are currently in the middle of this process and expect to achieve this honor. In addition, West Valley has become a National Testing Center for the SAT (Scholastic Aptitude Test) and a state testing center for the CHSPE (California High School Proficiency Exam). Furthermore, our SSPT is constantly working on planning and properly implementing AB1802 requirements. We will continue to see better results on the CAHSEE (California High School Exit Exam) and in our overall academic program. Our SSPT is data focused and continually examines process, perception and results data to ensure that programs are implemented correctly, analyzed for effectiveness, and modified as needed. We believe that through these efforts our program will continue to meet all students' needs as inspired and outlined in our single school, counseling, and WASC (Western Association of Schools and Colleges) action plans. Go Mustangs! Mark Lenoir - Principal

Student Support Personnel Team

The West Valley High School Student Support Personnel Team (SSPT), led by the counseling department, designs, coordinates, implements, and evaluates an equitable student support system that serves every student. This team consists of trained professionals providing primary support services in areas including, academic, career, and personal/social domains which are consistent with the National Standards for School Counselors. West Valley High School's mission is as follows, "The mission of West Valley High School (WVHS) is to prepare its diverse student body with the skills, confidence and flexibility to participate in, and contribute to, an ever changing world community." This mission is supported and enacted by the SSPT through a range of services including: AB1802 counseling, 9th grade academic planning, 10th grade career inventories and exploration, individual counseling, group guidance, parent/student evening meetings, guidance lessons, and college planning. By aligning with the National Counseling Standards, our team constantly evaluates, changes, and modifies our programs and procedures to insure consistency with the standards.

Student Support Personnel Team Profiles

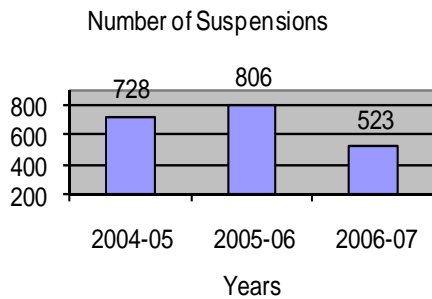
CREDENTIALLED MEMBERS	CREDENTIALS/EDUCATION	EXPERIENCE
COUNSELORS	6 PUPIL PERSONNEL CREDENTIALS, 6 MA DEGREES	31 YEARS
PSYCHOLOGIST 1 FULL-TIME	2 PUPIL PERSONNEL CREDENTIAL, 2 MA DEGREES, 1 PSY.D DEGREE	14 YEARS
PRINCIPAL	TEACHING/ADMINISTRATION DEGREE	13 YEARS
ASSISTANT PRINCIPALS	3 TEACHING/ADMINISTRATION DEGREES	19 YEARS
NURSE 1 FULL-TIME 1 PART-TIME	2 LVN DEGREES 1 RN DEGREE	46 YEARS
SPEECH THERAPIST 1 PART-TIME	1 LICENSED SPEECH THERAPIST, 1 MS DEGREE	8 YEARS
AVID COORDINATOR	1 TEACHING CREDENTIAL, 1 MA DEGREE	4 YEARS

CLASSIFIED MEMBERS	PRIMARY ROLES/EDUCATION	EXPERIENCE
CLERICAL STAFF 2 FULL-TIME— <i>STUDENT INFO SUPPORT SPECIALISTS</i> 2 FULL-TIME— <i>ATTENDANCE</i>	ASSIST WITH THE GENERAL MANAGEMENT OF THE COUNSELING OFFICE, MAINTAIN RECORDS, PROVIDE TECHNOLOGY SUPPORT, AND TRACK STUDENT ATTENDANCE. 1 VOCATIONAL AND 1 ACCOUNTING CERTIFICATES.	26 YEARS
REGISTRAR 1 FULL-TIME 1 FULL-TIME— <i>REGISTRAR ASSISTANT</i>	MAINTAIN STUDENT RECORDS AND ASSIST WITH REGISTRATION PROCESS. 1 VOCATIONAL CERTIFICATE	8 YEARS
SCHOOL RESOURCE OFFICER 1 FULL-TIME	PROVIDE STUDENT SUPERVISION, LEGAL INTERVENTIONS, AND MAINTAIN A SAFE LEARNING ENVIRONMENT FOR ALL STUDENTS	3 YEARS
CAMPUS SUPERVISOR 5 FULL-TIME 3 PART-TIME	PROVIDE STUDENT SUPERVISION, ASSIST WITH ON-CAMPUS SUSPENSIONS, AND MONITOR STUDENT AND SCHOOL WIDE SAFETY.	44 YEARS
CAREER CENTER COORDINATOR 1 PART-TIME	MAINTAIN CAREER CENTER LIBRARY, WHICH HOLDS OVER 451 BOOKS ON CAREERS AND COLLEGES. PROVIDE ASSISTANCE TO STUDENTS IN NEED OF COLLEGE INFORMATION.	2 YEARS

Members of the SSPT are affiliated with a wide range of professional organizations including, Association of California School Administrators, National Association of Secondary School Principals, American School Counselor Association (ASCA), California Association for School Counselors (CASC), California Teachers Association, and the South Western Riverside County Counselors Association (SWRCC).

School Climate and Safety

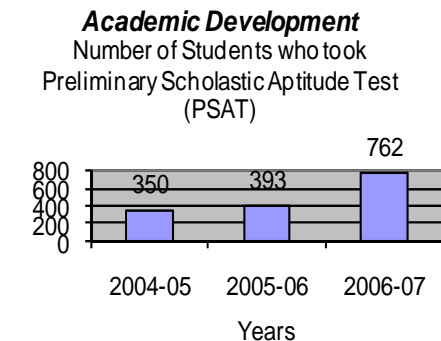
The Student Support Personnel Team (SSPT) believes that student safety and a positive learning school climate is important for student success. The SSPT contributes to keep West Valley High School a safe and secure learning environment by providing general student supervision, facilitating conflict mediation, implementing our attendance policies and procedures, referring students to grief counseling, providing anger management and substance abuse groups, encouraging school pride and involvement, and conferencing with parents and students on an ongoing basis.



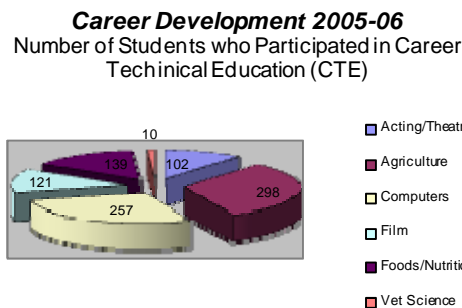
Suspensions have decreased dramatically since 2005 due to more counseling, peer mediation, and group interventions. The SSPT anticipates that during this 2007-2008 year, there will be even fewer suspensions.

Student Results

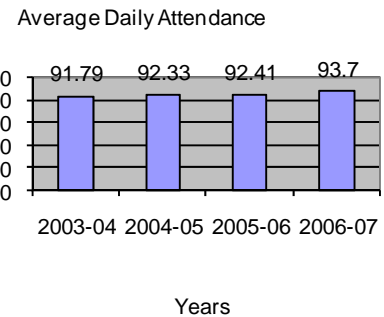
The West Valley High School SSPT continually focuses on student achievement through the three National Counseling Standard domains (academic, career, and personal/social). By increasing our commitment to the standards, we can easily analyze and identify whether we are meeting the diverse needs of our student population and where we need to improve.



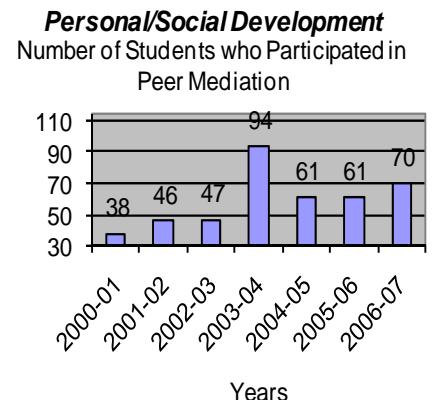
The SSPT members have been actively involved in signing up students for the PSAT. WVHS hosts the PSAT one time per year and the SAT seven times per year.



The SSPT supports vocational and technical courses for students. The team promotes, recruits, and advises interested students to enroll in these opportunities.



Attendance rates have improved over the last four years. Counselors and the SSPT works weekly with students who have attendance issues. SSPT members also conduct family meetings, student monitoring, home visits, and conduct School Attendance Review Board family meetings.



The SSPT works with the Leadership Advisor to train and monitor peer mediators. Since the introduction of peer mediation, suspensions, fights, assaults, and problems on campus have been significantly reduced.

Major Achievements

The West Valley High School (WVHS) counseling team is dedicated to creating a positive and equitable learning environment for all students. We facilitate student achievement and success through academic, career, and personal/social guidance. By creating a school wide collaborative team, the SSPT is constantly working on ways to improve our services to all students. We are proud of our accomplishments. The following demonstrates the achievements we have made this year:

- Published our first SPARC
- Aligned our counseling department with the counseling National Standards
- Implemented our guidance lesson plan for the 2007-2008 academic year
- Implemented AB1802 supplemental counseling
- Implemented AVID strategies school wide

Measurements

The SSPT utilizes various assessments and measurements to explain student achievement. The results of the team's effort are interpreted and communicated to students, parents, and teachers.

Academic Development

- California High School Exit Exam (CAHSEE). The SSPT identifies, places, and monitors students in intervention programs.
- Preliminary Scholastic Aptitude Test (PSAT). SSPT members promote and administer the PSAT. They assist students with interpretation of the results to help with academic and career planning.
- SAT and ACT. The SSPT encourages broad participation and assists students in interpreting scores for use in decision making.
- Advanced Placement (AP) Exams. The SSPT administers exams in twelve subject areas and promotes taking the exams.
- California English Language Development Test (CELDT). The SSPT utilizes information to appropriately place English learners.
- Special Education Assessments. The SSPT continually assesses and monitors students' learning to ensure appropriate placement.

Career Development

- Armed Services Vocational Aptitude Battery (ASVAB). The SSPT organizes administration of the ASVAB to all Juniors and other interested students, and provides interpretation of results for academic and career planning.
- Career Inventories (Hot Jobs and Career Games). The SSPT administers career inventories to all Sophomore students. Results are communicated to parents.
- EUREKA. The SSPT administers EUREKA (a computerized career inventory) to students on a case by case basis.

Personal/Social Development

- California Healthy Kids Survey (CHKS). Results are used to assist in planning responsive programs that focus on school and community needs. The data is used to guide our specific Safe and Drug Free School program.
- Senior Exit Survey. The SSPT uses the data to track post high school choices and to help determine counseling effectiveness.
- Peer Mediation. The SSPT uses peer mediation to help students resolve conflicts.

Community Partnerships/Resources

The West Valley High School Student Support Personnel Team (SSPT) recognizes that we alone cannot meet all the needs of our student population. Our community partnerships greatly strengthen and expand the services available to our students.

Academic

AVID

Upward Bound

Riverside County Office of Education

21st Century After School Tutoring

Academic Decathlon

AB1802 Meetings

Career

U.S. Military recruiter site visits

CTE (Career Technical Education)

ASVAB

R.O.T.C. (Reserve Officer Training Corps)

Workability Program

TPP (Transitional Partnership Program)

Personal/Social

Hemet Hospice

County Drug and Alcohol Programs

Valley Wide Outreach Services

Esperanza Teen Mother Program

Child Welfare and Attendance

Unity Forum

Parent/Volunteer Involvement

Parent and volunteer involvement is crucial to student success. The SSPT members are constantly looking for ways our students connect to volunteer experiences. We have a variety of ways students and community members can connect. For more information contact Paul Bailey at 951-765-1600 X213 or by email at pbailey@hemetusd.k12.ca.us. The following is a list of some of the key ways which parents or interested volunteers are able to become involved at WVHS:

- Parent Teacher Student Association (PTSA)
- School Site Council
- Peer Mediation
- Link Crew

Parent/Volunteer Involvement Continued

- Leadership Team Participation
- AVID Parent Advisory committee
- Chaperoning opportunities
- AVID community service
- Grad Night committee

Focus for Improvement

The SSPT members are committed to continuously improving our programs and services for all students by aligning with the National Standards and the WVHS School Improvement Plan. This is the SSPT's first SPARC. In next year's SPARC, the SSPT will report and demonstrate on the progress of these items. Utilizing data collected from student/parent surveys, WASC Accreditation Team recommendations, personal and team reflections, feedback from graduates, and student achievement data, we have identified the following areas that need improvement:

1. More effectively utilize AB1802 funding to reduce counselor caseload to improve student achievement.
2. Continue to implement the National Counselor Standards in all three domains (academic, career, and personal/social).
3. Improve CAHSEE (California High School Exit Exam) pass rates by implementing testing strategies through guidance lessons for all Sophomores.

Keeping You Informed

West Valley High School (WVHS) works diligently to make sure that we are communicating effectively to our students, parents, faculty, administration, governing board, and community members. The SSPT employs a variety of methods to keep our stakeholders informed. The SPARC will be available on the West Valley High School website, on Edline (an on-line student monitoring system), and also made available in our counseling center. Understanding our demographics, most of the materials distributed are translated into Spanish or can be easily translated in other languages if needed.

Personal Contacts/Meetings:

- Parent Conferences and Student Support Meetings (Student Study Teams (SST), 504 plans, Individual Education Plans (IEP), AB1802 conferences, and on demand conferences): These conferences are held to address student individual needs.
- Parent Nights (College Night, financial aide, and AB1802 information): These nights are designed to give parents college, financial aide, and AB1802 information.
- Freshman Orientation/Tours: Incoming Freshmen are invited to learn more about WVHS and familiarize themselves with the campus and our course offerings.
- Guidance Lessons: We provide guidance lessons on academic, career, college, and financial aide information.
- School-wide and District Board Meetings: We provide current information to staff and board members on SPARC, registration, scheduling, student recognition, and SSPT accomplishments.
- Other Meetings Represented (PTSA, School Site Council, English Language Advisory Council, and Leadership Team meetings): A SSPT representative attends each meeting.
- Back-to-School Nights: This is an opportunity for parents and students to understand curricular expectations while fostering a positive school environment.

Electronic:

- Edline Student Information System: Provides students and parents with current information about student achievement in each scheduled class, attendance, and provides a bulletin of current news, and a calendar of events.
- School-wide/District Email System: Provides effective parent, student, community, and inter-department communication.
- Registration/Scheduling/Orientation PowerPoint Presentations: PowerPoint presentations are used to register all WVHS students.
- Phone Calls/Auto-Dialer: To inform parents about absences and special upcoming events.
- Public Announcements: Morning announcements are made to ensure that students are aware of upcoming events and activities.
- WVHS Counseling Website: Provides current information to students, parents, community members, and staff.

Print:

- 4-Year Plans, Scholarship Bulletins, Financial Aide information, and Post-Secondary information
- Frequent Direct Mailings: This includes, progress and report cards, state testing information and results, at-risk letters, graduation requirements, and graduation status reports.

The SSPT is committed to providing excellent communication to all stakeholders and fostering a positive learning environment for all students.