



HEMET UNIFIED SCHOOL DISTRICT
1791 W. Acacia Avenue * Hemet, CA 92545 * 951-765-5100

LIBRARY CONTRACT

Dear Parents and Guardians:

Hemet Unified School District believes our library is a vital part of your student's success. Reading material in a variety of subjects and reading levels is available to check out. Books are precious commodities that should be treated accordingly. Your child will be instructed on how to properly care for and use the library books within the library. However, there are occasions when an accident occurs where a book is lost, stolen, or becomes damaged. In the event that something of this nature should occur, you, as the child's parent/guardian will be responsible for the book/ or charges. **It is the student's responsibility to make the librarian aware of ANY damage in a library book immediately, or the librarian will assume the student is responsible.**

Staff is expected to monitor lost and damaged textbooks and library books. A full accounting of all textbooks and library books is expected. Students who have lost their textbooks will be charged a \$10 service fee per textbook, plus the full cost of the textbook. Students will be made aware of the textbook number that they are being charged for. There will be a \$10 service fee per library book, plus full cost of the library book. Students will be made aware of the library book that they are being charged for. (Governing Board Policy AR 3260)

Students will be given overdue notices. If by the end of the school year a student has not returned a checked out book, or paid for the book, his/her final report card will be held in the office and not released until the book is returned or payment has been made. A student will not be allowed to check out library books if he/she owes any books or fines to another school. (Governing Board Policy AR 5125.2)

Students will not be allowed to checkout library or textbooks unless this contract is signed and returned to the child's teacher or library. (Please return this entire sheet).

By signing this Library Contract, the parent/guardian and student agree to obey all library rules.

1. Students may check out library books.
2. Students must return their currently checked out book prior to checking out a new library book.
3. Students are not to write or draw in library books, tear pages or remove labels or barcodes.
4. Students are responsible for any damage or loss, regardless of who caused it. It is the student's responsibility to take care of library and textbooks.
5. Parents/guardians are responsible for paying for any damage or replacement costs associated with library and textbooks checked out to the student.

I/we have read, discussed and accept responsibility for books borrowed (including textbooks) from the Hemet Unified School District.

Student's Full Name

Parent's/Guardian's Signature

Date

Teacher

Room #

